

Conduite Sauf Inc.

Engineers, Technologists and Technicians
19 Cityview Circle Barrie, ON L4N 7V2
Tel: 705-730-1555 E-mail: info@conduitesauf.ca
www.conduitesauf.ca

Project Manager's Renovation and Addition Checklist

(House with Owner Equity)

Type of occupancy to be supported by the Renovation or Addition:

Is this a change in occupancy?

Renovation and Addition – please check or write-in as appropriate:

Jurisdiction:

Municipal (Y / N) circle correct not sure (Y / N)

Conservation Authority (Y / N) not sure (Y / N)

Other _____

Where are you located?

Which Municipality does a permit need to be obtained?

Please circle or write-in as appropriate.

Barrie	Wasaga Beach	Innisfil	Bradford
Orillia	Snow Valley	Beeton	Alliston
Collingwood	Thornton	Gravenhurst	Coldwater
Anten Mills	Midhurst	Lagoon City	Craigleith
Victoria Harbour	Midland	Snow Valley	Washago

Other: _____ (not sure – Y / N)

Description of Work (i.e. removal of load bearing wall, basement walk-out, second story addition, retaining wall, foundation repairs etc.)

Proposed start date:

Proposed completion date:

Project Manager (Conduite Sauf Inc., Owner or other)

OR

not sure (Y / N)

Project Manager's name and contact information (if appropriate)

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Owner(s) _____

Owners address: _____

Owner contact information: _____

Project Budget:

Pre-engineering (due diligence)

Site Visit / Assessment

Investigation

Drawings review

Engineering

Structural

Geotechnical

Building Science

Construction -labour

-materials

Permits -refer to the Conduite Sauf Inc. Building Permit cost calculator

Inspections

Insurance

Other

Total Estimated Budget: _____ plus H.S.T.

Order: Project Diary (Y / N) highly recommended

Order: Site Contractor Bid Meeting (Y / N) recommended

Order: Site Progress meetings (Y / N) recommended

Order: Progress payments and scheduling (Y / N) recommended

Please be advised that Conduite Sauf Inc. does not contact your municipality, the conservation authority, the province or any federal agency without your specific instruction to do so.

Revised April 2017
Conduite Sauf Inc.

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